Managing The Property & Evidence Room

Course Purpose / Objectives

To provide participants with a basic understanding for the legal and ethical requirements in order to properly operate a professional evidence / property management system. To familiarize fellow law enforcement professionals with the techniques and responsibilities involved in the function of a property room environment. Encourage one another to exchange ideas to improve the understanding and functionality of the property management system within their own agency.

- Property Room Problems and Solutions
- Policies and Procedures
- Packaging
- Security
- Management Theories
- Events and Trends
- Property Room Layout
- Storage Management
- Documentation
- Purging
- Dispositions
- Audits and Inventories
- Miscellaneous Handouts and Sample Forms

Instructor

Joseph Willis (retired) is a 25 year veteran of the Keene (NH) Police Department. His most current assignment was with the Special Services Division. He has been an instructor for Property and Evidence Management courses around the country for three years. He instructs for new recruits in the field of property collection, preservation, packaging and submission of Property/ Evidence. Until his retirement he was the team leader for the departments Collision Analysis Team, team leader for the Hostage Negotiation Team. He earned a Bachelor of Arts Degree magna cum laude from Franklin Pierce University. He is a certified PBt instructor, member of the International Associate for Property and Evidence and New England Association for Crisis Negotiators. During his career with the Keene Police, he served as a Juvenile Detective/Prosecutor, Major Crimes Detective, Platoon Case Manager, Undercover Narcotics Detective for the NH Attorney Generals Drug Task Force and finally as the Property and Evidence Manager.
Dates:

7/7/2015 through 7/8/2015

Location:

Columbus, Ohio Division of Police Training Academy - 1000 North Hague Ave., Columbus, OH 43204-2121

Course Contact / Registration

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To Register visit www.patc.com