

Columbus Police Division Directive	EFFECTIVE	NUMBER
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Mutual Aid		



Cross Reference:..... 3.22, 3.27, 3.46

I. Policy Statements

- A. The Division may, subject to available resources, provide assistance to a mutual aid participant. The Division of Police may also request assistance from another law enforcement agency that has signed a mutual aid contract with the Division of Police. ***A file of these contracts are maintained by the Emergency Management Unit (EMU). The EMU publishes an annual list of agencies that have a mutual aid agreement with the Division.***
- B. Sworn Division personnel responding to a request for mutual aid are considered to be acting within the scope of their employment and have the same police powers as officers of the requesting jurisdiction.
- C. In situations where both Division personnel and personnel from the requesting agency are present, the senior police officer who is in charge of the agency which requested assistance, shall have full command authority over personnel responding to such request. When a Division supervisor responds to a request for mutual aid, the Division supervisor shall maintain supervisory control of responding Division personnel and shall report to the senior officer of the requesting agency.
- D. All Division directives, rules and policies shall be followed when responding to a mutual aid request.
- E. At times, court bailiffs are ordered to enter private premises to seize particular property involved in a civil action. The bailiff may engage a locksmith to enter secured premises. Officers may be asked to standby in the event of a confrontation. Officers shall provide assistance when the bailiff has an original court order signed by a judge and imprinted with the court's official seal. The officer's primary role is to preserve the peace.

II. Procedures

- A. Assistance requested by another law enforcement agency

1. ***Communications Bureau Personnel***

- a. Advise the appropriate zone lieutenant of the request and obtain approval before dispatching officers. If the appropriate zone lieutenant is unavailable, contact any on-duty zone lieutenant for approval.

Note: If a request for SWAT services is received, contact the SWAT lieutenant or on-duty SWAT supervisor for approval in addition to the zone lieutenant.

- b. Dispatch appropriate personnel to the requesting agency.

- (1) When officers respond to a mutual aid request, they will be advised to directly contact the requesting agency via the LEERN radio system or, if available, the appropriate 800 MHz talkgroup. (e.g., Suburb 3).
- (2) If the request for mutual aid involves a vehicular pursuit, refer to the "Vehicular Pursuits and Stopping Tactics" directive.
- c. When a request for assistance that is not of an immediate nature is received, advise the caller to contact the appropriate subdivision deputy chief.

2. Responding Personnel

- a. If given a reporting location by radio, or advised over LEERN or the appropriate 800 MHz talkgroup channel of a reporting location, proceed as directed.
- b. **Sworn Personnel** making arrests in the requesting agency's jurisdiction will report those arrests to their immediate on-duty supervisor. Additionally, the arresting officer will notify the requesting agency's on-duty supervisor or **communications section** of the facts of the arrest before leaving the requesting agency's jurisdiction. The legal forms of the requesting agency will be used by Division **sworn personnel** in all arrest situations.

Note: If a misdemeanor arrest is made in a requesting agency's jurisdiction by Division personnel, the appropriate Ohio Revised Code section or the City Code of the requesting agency must be used. Columbus City Code can not be used outside the corporation limits of the City of Columbus.

B. Assistance requested through Ohio Law Enforcement Response Plan (LERP), Intrastate Mutual Aid Compact (IMAC) and/or Emergency Management Assist Compact (EMAC)

- 1. **Division personnel shall immediately forward the request to the Chief of Police, Homeland Security Subdivision Deputy Chief, and the EMU Sergeant.**
- 2. **The Chief of Police will approve or disapprove the request and make the determination how to deploy personnel, if approved.**
- 3. **Upon approval, the EMU shall coordinate all LERP, IMAC, and EMAC requests.**

C. Assistance requested by the Division to another law enforcement agency

1. **Communications Bureau Personnel**

- a. Contact the appropriate zone lieutenant or, if unavailable, any on-duty zone lieutenant, to approve a request for outside assistance to the Division of Police.
- b. If possible, establish radio communications with the responding agency's personnel and **communications section**.
- c. Advise the appropriate zone lieutenant of the disposition of the request by responding personnel.